



State of Arizona
Department of Education

Jaime A. Molera
Superintendent of
Public Instruction

TO: District and Charter Holder Test Coordinators

FROM: Paul S. Young, Ed.D., Education Program Administrator
Ron Carriveau, Ph.D., Director of Standards and Assessment

SUBJECT: Interpolated Norms for Stanford 9
Request for Grade Equivalent Scores on Stanford 9 Reports

DATE: December 5, 2002

The allowable window for the administration of the Stanford Achievement Test, Ninth Edition is March 15 – May 1 [A.R.S. § 15-741 (A)(3)]. Students who take the Stanford 9 must have had at least 136 days of instruction and no more than 160 days of instruction prior to the date scheduled by the district/charter school for the test, in order to be comparable to the norm group. Whenever possible, districts and charter schools must select dates for the administration of the Stanford 9 that allow students at least 136, but not more than, 160 days of instruction.

We realize, however, that some schools, such as those using an alternative calendar (i.e. year-round) may not be able to schedule the Stanford 9 within the guidelines. If you cannot schedule the administration of the Stanford 9 within the allowable window and provide the required number of days of instruction prior to testing, you must notify the Department that you will need interpolated norms. “Interpolated norms” means that Harcourt statistically adjusts the norms so the comparison is fair and accurate for students who had a different number of school days than the actual norm group. The Department will only pay for interpolated norms for districts and charters whose calendar does not allow 136-160 days of instruction during any one week period from March 17 – May 1, 2002.

The Grade Equivalent Score will be included on 2003 Stanford 9 score reports **ONLY** if a specific request to provide this score is made to Harcourt Educational Measurement by the Department of Education. Harcourt has agreed to provide the Grade Equivalent Score without charge to districts and charters that make the request. The enclosed form contains a section in which districts and charters can request the inclusion of the Grade Equivalent Score on Stanford 9 reports. The 2003 administration of the norm-referenced test is the last year for which the Department and Harcourt will provide Grade Equivalent Scores.

Please use the enclosed form to request interpolated norms and the inclusion of the Grade Equivalent Score on Stanford 9 reports. Return the completed form to the Department of Education at the address below on or before **Friday, January 10, 2003.**

Return the enclosed form to:

Paul S. Young, Ed.D.
Arizona Department of Education
1535 W. Jefferson, Bin 6
Phoenix, AZ 85007
Phone: 602-542-5031
Fax: 602-542-5467

Enclosure

REQUEST FOR INTERPOLATED NORMS
and
GRADE EQUIVALENT SCORE
2003

District/Charter Holder Name _____

Your Name _____

*Entity ID Number _____

CTDS Number _____

[illegible]

*Provide either the Entity ID number or the CTDS number for your district or charter.

**** List the names and building numbers of the schools in your district that will require interpolated norms. Please use the complete name of the school (i.e., use David C. Lincoln Elementary, not Lincoln Elementary).**

_____ By placing a mark in the space provided, I am requesting Grade Equivalent Scores on the Stanford 9 Grades 2-9 reports for each school in my district/charter. I understand that the Department of Education and Harcourt Educational Measurement will not provide the Grade Equivalent Score on the norm-referenced reports after the 2003 administration.